

INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS

January 8, 2009

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Mr. Kenneth Maikranz called the meeting to order and a quorum was established at 10:13 a.m. in Room W064 in the Indiana Government Center South, 402 W. Washington Street, Indianapolis, IN 46204.

Board Members Present:

Kenneth Maikranz, HFA, President
Sue Hornstein, Member
Christine Shuey, HFA, Member
Faith Laird, Member
Kathy Frank, Member
Shelley Rauch, HFA, Member
Colleen Matthews, HFA, Member
Jennifer Gappa, Member
Arlene Franklin, Member
Dr. William Province, II, Member (arrived at 10:13 a.m.)

Board Members Absent:

Kelly Borrer, HFA, Member
Nan Gorton, Member
Joyce Smith, Member

State Officials Present:

Jeanette Roberts, Board Director, Indiana Professional Licensing Agency
Tasha Coleman, Assistant Board Director, Indiana Professional Licensing Agency
Julie Alexander, Board Advisory Counsel, Office of the Attorney General

II. ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the agenda, as amended.

Province/Matthews
10/0/0 Motion carried

III. ADOPTION OF THE MINUTES FROM THE NOVEMBER 6, 2008 MEETING OF THE BOARD

A motion was made and seconded to adopt the minutes from the November 6, 2008 meeting, as amended.

Laird/Franklin
10/0/0 Motion carried

IV. ADMINISTRATIVE HEARINGS

A. In the matter of the license of Lauralee Lawson, HFA, Lic. No. 14004186A

Administrative Cause Number: 2008 HFA 0011
Re: Final Hearing

Parties and Counsel Present:

None

Witnesses:

None

Participating Board Members:

Kenneth Maikranz
Sue Hornstein
Christine Shuey
Faith Laird
Kathy Frank
Shelley Rauch
Colleen Matthews
Jennifer Gappa

Arlene Franklin
Dr. William Province, II

Case Summary: On October 20, 2008 a Complaint was filed against the Respondent regarding her August 9, 2005 guilty plea to a charge of Operating a Vehicle While Intoxicated. On August 23, 2006, the Respondent answered "yes" on her health facility administrator renewal application. Subsequently, the Board requested additional information and scheduled her to appear at their October 5, 2006 meeting due to her failure to respond to their request. Respondent failed to appear for her personal appearance and the Board issued another request for Personal Appearance at their November 10, 2006 meeting. The Respondent's parents filed a "Petition for Appointment of Temporary Co-Conservators of an Adult Incapacitated and Protected Person" in the State of Arizona. In November 2006, the Respondent's mother requested an extension which was granted, and the issue was tabled until the February 1, 2007 meeting, which the Respondent failed to appear at. Based on her guilty plea and non-compliance with Board requests to personally appear, the State of Indiana requested that the Respondent's license be disciplined and requested that she pay all cost incurred in the prosecution of her case.

A motion was made and seconded to continue the hearing and request the Attorney General's Office to obtain a death certificate based on information received that Lauralee Lawson may be deceased.

Matthews/Province
10/0/0 Motion carried

V. NOTICE OF PROPOSED DEFAULT

A. In the matter of the license of Sherri Mitchell, HFA, Lic. No. 14004390A

Administrative Cause Number: 2007 HFA 0006

Re: Notice of Proposed Default

Parties and Counsel Present:

Thomas McGee, DAG

Witnesses:

Jeanette Roberts

Participating Board Members:

Kenneth Maikranz
Sue Hornstein
Christine Shuey
Faith Laird
Kathy Frank
Shelley Rauch
Colleen Matthews
Jennifer Gappa
Arlene Franklin
Dr. William Province, II

Case Summary: A complaint was filed in this matter on December 13, 2007. An order for a Reprimand and Fine was issued on February 14, 2008. The fine has not been paid. A complaint regarding the non payment of the fine was filed on September 11, 2008.

A motion was made and seconded to hold Sherri Mitchell in default.

Frank/Shuey
10/0/0 Motion carried

A motion was made and seconded to suspend the license of Sherri Mitchell for ninety-nine (99) years due to her failure to comply with the Board's order.

Matthews/Frank
10/0/0 Motion carried

VI. PRESENTATION OF RCA COURSE BY HOPE

Becky Bartle presented the RCA/HFA tiered training agenda and is seeking approval to present it to the Board after changes are made. A motion was made and seconded to approve the outline as presented.

Laird/Hornstien
10/0/0 Motion carried

VII. APPLICATION REVIEW

A. Allen Goodman

Mr. Goodman personally appeared before the Board to answer questions regarding the renewal of his license which had been expired more than three years. A motion was made and seconded to approve the renewal of his license pending the successful completion of the NAB and Jurisprudence examinations and a seven (7) week AIT. The Board also requested that Mr. Goodman submit a detailed plan of the AIT.

Franklin/Rauch
10/0/0 Motion carried

B. Mick Vujanovic

A motion was made and seconded to approve the provisional license application of Mr. Vujanovic.

Matthews/Gappa
10/0/0 Motion carried

C. Rebecca Bartle

A motion was made and seconded to approve a 30% reduction in the AIT program for Ms. Bartle in the area of nursing.

Laird/Gappa
9/0/1 (Rauch abstained) Motion carried

D. Heather Merry

A motion was made and seconded to approve a 29% reduction in the AIT program for Ms. Merry in the areas of nursing and medical records.

Rauch/Franklin
9/0/1 (Province abstained) Motion carried

VIII. CE AUDIT REVIEW

A. Fabian Calisto

A motion was made and seconded to approve 19.5 hours received and to assess a \$1000.00 fine and require Mr. Calisto to make up remaining 20.5 hours. The Board will accept the certificates from November 2008 as part of the 20.5 hours that have to be completed.

Frank/Province
10/0/0 Motion carried

B. Michael Andrew

A motion was made and seconded to table the CE review of Mr. Andrew until the March meeting. The Board requested staff to verify the authenticity of the Care2Learn certificates.

Province/Shuey
10/0/0 Motion carried

C. Herberta Miller

A motion was made and seconded to approve 17 hours and to assess a \$1000.00 fine and require Ms. Miller to make up the remaining 23 hours.

Province/Shuey
10/0/0 Motion carried

D. Sandra Kobey-Juhl

A motion was made and seconded to assess a \$1000.00 fine and to require Ms. Kobey-Juhl to make up 40 hours within 6 months.

Province/Shuey
10/0/0 Motion carried

E. Jay Kasey

A motion was made and seconded to suspend the Health Facility Administrator license of Mr. Kasey.

Province/Laird
10/0/0 motion carried

F. Richard Fair

A motion was made and seconded to table the CE review for Mr. Fair and to request that he make a personal appearance before the Board at their March meeting to answer questions regarding how the continuing education units completed relate to the practice of health facility administration.

Province/Shuey
10/0/0 Motion carried

IX. DISCUSSION

A. HFA/RCA Law exam approval

Faith Laird gave an update on the exams. She stated that the edit of the RCA exam has been completed and has requested another month for additional review. The subcommittee will re-present at the March meeting.

(Dr. Province stepped out of the meeting)

B. LSA Document #08-216

A motion was made and seconded to recall the last vote of the Board regarding LSA Document #08-216 and to revote.

Laird/Shuey
8/0/1 (Gappa abstained) Motion carried

C. Election of Secretary of the Board

A motion was made and seconded to nominate Colleen Matthews to replace Tony Stewart as the Secretary for the Board.

Shuey/Frank
9/0/0 Motion carried

D. Ivy Tech HFA/RCA Course

The Board Director gave an update on the online course through Ivy Tech State College. It was pointed out that there is a conflict of interest between HOPE and Ivy Tech if they collaborate on a course. The Board gave Ivy Tech State College permission to present to proposals for review. The proposals should cover 1) a blended course (online and classroom attendance) and 2) online only.

X. ADJOURNMENT

Having completed its business, the meeting of the Indiana State Board of Health Facility Administrators adjourned at 12:55 p.m.

Kenneth Maikranz, HFA
Chairperson